Greenfield Public Library

Board of Trustees Meeting

February 22, 2016

Attendees:

Amy Turpin, Teri Cook, Brenda Shipley, Kelly Hall, Tabitha Barrow, Harla Merriman, Don Roberts, Debbie Rollins, Hanna Wood and Kate Fabion

The meeting was called to order by Amy Turpin.

SHARE Presentation was made by Chris Dawdy. Chris explained the process and advantages of joining SHARE and confirming that we are the recipients of a grant that will cover almost the full cost of converting to an electronic cataloging system. Presentation was followed by a question/answer session.

Meeting minutes were read by Kate Fabion, Secretary. Motion to accept was made by Teri Cook, seconded by Hanna Wood. Motion carried.

Treasurer’s report was provided by Amy Turpin in Martha Rawe’s absence. Motion to accept was made by Kate Fabion, seconded by Tabitha Barrow. Motion carried.

Librarian’s Report:

1. Brenda reported that she had to pay $17.00 to replace a couriered book that she believes never reached our library.
2. Brenda received a voicemail from Mary Beth at New Life Electronics Recycling. They will be in Greenfield on March 1, 2016, and wanted to know if we had anything to recycle. Terri will check the shed to see if we have any qualifying recyclables.
3. The men’s toilet is leaking into the bowl and the women’s faucet is not flowing correctly. Tabitha will have Scott Barrow in to look at them.

Old Business:

1. Director’s Contract has been signed. A copy was made for Brenda and for the board’s personnel files.
2. Director’s Job Description is almost finished. It will be submitted at the March meeting for approval. They will be working on the reporter’s job description next.
3. Stanley Frech Charitable Trust- the library received $500 earmarked for the children’s section and will use the 50% matching program through Usborne Books.
4. February Fundraiser- Pork chop dinner was held on 2/21/16 and raised just over $1,000.00.
5. Randy Shade is finished with the table we commissioned for Lori Shipley’s memorial. Amy and Terri will take a look at it to verify it is up to standard.
6. The tables and chairs for the children’s section have not yet been ordered due to an issue with the ACE Card. Amy will discuss this with Martha upon her return to try to get the issues resolved and the tables ordered.

New Business:

1. Homecoming Calendar Fundraiser-Larry Mears is in possession of quite a few historical pictures of Greenfield. Amy has reached out to him to see if we can use them for the calendar and we will need to sort them and get started on the calendar soon.
2. March/Easter Fundraiser-Basket raffle, egg hunt, coloring contest, pork chop/ribeye sandwiches (not able to do).
3. Hembrough Trust application is due April 1, 2016. We must meet criteria and be organized under a 501 (c) (3). We need to determine what the requested funds will be applied to? It was decided that the grant will be used to buy books.
4. Copy log- Teri Cook made a motion to abolish the log used to record copies since the copier keeps track of the number of copies made/month. Kate Fabion seconded, motion carried.
5. Summer Reading Program-This year’s theme is Read for the Win.
6. Annual Report-Brenda has already begun working on the report. It is due in May.

Motion to adjourn made by Don Roberts, seconded by Harla Merriman. Meeting adjourned.