Greenfield Public Library

Board of Trustees Meeting

November 16, 2015

Attendees:

Amy Turpin, Teri Cook, Brenda Shipley, Martha Rawe, Kelly Hall, Tabitha Barrow

and Kate Fabion

The meeting was called to order by Amy Turpin.

Meeting minutes were read by Kate Fabion, Secretary. Motion to accept was made by Teri Cook, seconded by Martha Rawe. Motion carried.

Treasurer’s Report was given by Martha Rawe. Motion to accept was made by Kelly Hall, seconded by Kate Fabion. Motion carried.

Librarian’s Report:

1. The copier has been messing up. Brenda called the repairman to come and he had to replace a few gears in it. She had him look at the typewriter while he was there, as well.
2. Brenda called Mr. Johnessee regarding the lights. He came and ordered parts from South Side Hardware.
3. Josh has fixed the color printer. He is still working on updating the server.
4. Brenda asked what the plan was for the remaining plant. It’s getting too big for the pot. The plant will be removed as soon as possible.
5. Merle Steckel sent a check and asked for the library’s EIN. The one Brenda sent was incorrect so she called Sherry White and is waiting on a call back.
6. Brenda asked when we were going to allow donations again. The board advised that we would open the library to donations once we are able to see what we already have. This could be after the first of the year. Brenda doesn’t think that the small romance books should be included in the sale because she rotates the inventory several times a year. Additionally, the library has never had to buy that type of book because we receive so many donations.
7. Teri asked Brenda what happened to the couch. Brenda reported that the couch belonged to Pat Theivagt and she had come and picked it up. Brenda also reported that the projectors in the storeroom are not Pat’s. Pat picked hers up a long time ago.

Old Business:

1. November Story Hour will be 11/21/15 at 10:00 am.
2. Amy presented a Work for Hire contract for Jan Prough, and then for any future hired workers to use. Motion to approve was made by Martha Rawe, seconded by Teri Cook. Motion carried.
3. Book/Rummage Sale-set up times will be Friday afternoon at 2:00-?. Sale will be from 8-12 on 11/28/15.
4. Pork Chop fundraiser was a success. Discussed what we might do differently next time.

New Business:

1. Teri ordered carnations for Deb due to the passing of Deb’s father. We will be sending a Meehan’s gift card to Deb as well.
2. December Stocking Raffle-Dec. 19- We will be combining this with Story Hour to draw a bigger crowd.
3. In an effort to expedite the changes to the Children’s Section, Amy asked for volunteers for a subcommittee. Volunteers are Amy, Kate, Teri, Brenda, and Tabitha. Amy also reported, per her carpenter, that the table could be condensed, but not made into two tables.
4. The City Council has requested members of our board to attend their next meeting to give a report of our financial situation. All officers will attend the Dec. 10 meeting.
5. All board members and Brenda worked on the EDGE Assessment to complete it for submission. The assessment is a part of the Per Capita Grant.

Entered Executive Session at 10:15 pm. Exited at 10:20 pm.

Martha Rawe made a motion to adjourn, seconded by Teri Cook. Motion carried.

Adjourned.